

Position- Seabury Hall Chaplain Function and Responsibilities

Personal/Professional Qualities

Summary: The Chaplain will be a person of integrity, committed to his/her spiritual journey, as well as the spiritual growth of the school; who believes in the mission and is effective in working with a broad range of constituents – most specifically, our students.

Position Qualifications:

- Must be an ordained Episcopal Priest in good standing.
- Must be highly proficient in all communications.
- Must be an experienced educator.
- Must be prepared to be committed to the health of the school community.

Personal Style

- Present a positive energy and possess strong emotional intelligence.
- Must be welcoming and flexible.

Professional Qualities

- Models the code of ethics and behaviors as outlined in the Personnel Policy Manual.
- Committed to a school that is diverse in its spiritual traditions.
- Is expected to be available for counseling, both spiritual and personal, for the school community.

Position Summary: The Chaplain will work in concert with the Head of School and the School Leadership Team and Faculty and Staff. The primary function of our Chaplain is to promote the spiritual, social and educational enrichment of the students, families and staff. The Chaplain believes in the Seabury Hall mission.

Responsibilities:

Worship

- Coordinate Eucharists and other liturgies as needed by the community.
- Create and lead a student organization that serves the chapel.
- Oversee the chapel and provide an environment for meditation.
- Provide assemblies and oversee special events for religious holidays.
- Provide/lead interfaith dialogue.
- Plan and oversee major school-wide religious services (e.g. Baccalaureate).
- Provide blessings/prayers at all special events.

Pastoral Care

- Be readily available to students, faculty and families for interfaith pastoral care.
- Be attentive to and inclusive of all faiths.
- Work with school counselor as needed.
- Grief counseling as needed.
- Visitation of ill school community members.

Assembly

- Support and advise those offering morning reflections.

Teaching Responsibilities

- Teach/visit Middle School and Upper School classes in the Religion and Philosophy Department.
- Serve on academic committees as needed.
- Support the school and its leadership.

Community Service

- Support the school in all community outreach programs.