The Episcopal Church in Hawai‘i

LOAN REQUEST FORM

Please complete this form and
return to the Diocesan Support Center

Cost of the Project: _____

Purpose of the Loan: _____

Amount of the Loan: _____

Funding to repay the loan:

Working capital	
+ Funds in hand from a completed capital campaign	
+ Grant	
Other: _____	
= Loan amount requested	

Repayment terms: ☐ 3 yrs ☐ 5 yrs ☐ 10 yrs ☐ Other: _____

Average Sunday Attendance:	
Current	
5 yrs ago	
10 yrs ago	

Please provide following documents with this form

- ☐ Prior year’s finanacial statements
- ☐ Current year-to-date financial statements
- ☐ Current year’s budget (without project/loan)
- ☐ Current year’s revised budget with project/loan
- ☐ Cash flow projections over the life of the loan

_____ Date: _____

Clergy-in-charge (print name & signature)

_____ Date: _____

Lay Officer (print name & signature)

☐ Sr./Bishop’s Warden ☐ Jr. Warden ☐ Treasurer