## Lay Preacher License Checklist

### Applicant’s Name

### Sponsoring Congregation

### Mentor Priest’s Name

- Confirmed adult communicant, baptized and in good standing
- Resident in the Diocese of Hawai’i for a minimum of one year
- Commits to discernment with the Priest/ Discernment Committee/ Vestry
- Priest validates applicant's abilities/ potential and outlines course of study* as deemed appropriate to meet:
  (*note that costs are borne by the congregation)
  - Core Competencies
    - Holy Scriptures (content and background)
    - Book of Common Prayer
    - Church History
    - Doctrine (Catechism)
    - Ability to make Scriptures relevant and meaningful to people’s lives and experience
- Outline/summary of course of study submitted to Bishop and COM

- Priest requests an initial interview for Applicant with COM
- Meeting between COM and Nominee arranged for (date):
- COM sends letter of evaluation & recommendations to Bishop

- Safeguarding God’s Children training completed on:
- Sexual Misconduct Prevention training completed on:

**Background Check***

(*note that costs are borne by the congregation)

- FCRA form for background check sent to Nominee
- FCRA form received
- Background check initiated on:
- Completed:

### At conclusion of course of study

- Priest will request 1st & 2nd preaching session with COM at times Priest and Applicant feel are appropriate.

- Priest writes letter of support and recommendation to Bishop

- Sermon #1 presented to COM on:
- Sermon #2 presented to COM on:
- COM sends letter of evaluation and recommendations to Bishop

- Bishop meets with individual for interview. Interview date:
  - Bishop approves/declines

- Applicant completes the Application for License. Application submitted:
- Bishop accepts/declines Applicant as Lay Preacher.

- If accepted, License sent to congregation to maintain on file.
  - License dated:
  - License expires:
- Copy in Lay Preacher’s file