



The Episcopal Diocese of Hawai'i

APPLICATION FOR LAY PREACHER LICENSING

This is a:

- New application - do not complete section 3.
- Renewal application – do not complete section 2.

SECTION 1. TO BE COMPLETED BY ALL APPLICANTS

Under Title III, Canon 4, I apply to be licensed as a Lay Preacher in the Diocese of Hawai'i at

_____, _____.
Name of Church *City*

Applicant's Full Name (print): _____

Preferred Name/Nickname: _____

Mailing Address _____

City _____ ZIP _____

Preferred Tel _____ Other Tel _____

E-mail Address _____

I am a communicant in good standing at _____.

Name of Congregation

I was baptized at _____ on _____.

Name of Church/Denomination

Month/Day/Year

To be licensed for any licensed ministry, the applicant must have been either confirmed or received in an Episcopal congregation. Please check one and provide the information:

I was confirmed / received at _____,

Name of Church

a(n) _____ church, on _____.

Denomination

Month/Day/Year

SECTION 2. TO BE COMPLETED BY NEW APPLICANTS

Please list the dates you met with the Commission on Ministry (COM) for the following:

Initial interview: _____

Presentation of Sermon #1: _____

Presentation of Sermon #2: _____

Describe the Course of Study used to prepare you to meet the following Core Competencies.

Holy Scriptures (content and background)

Training location(s): _____

Name of trainer(s): _____

Training(s) was/were completed on the following date(s): _____

What did you learn? _____

Book of Common Prayer

Training location(s): _____

Name of trainer(s): _____

Training(s) was/were completed on the following date(s): _____

What did you learn? _____

Church History

Training location(s): _____

Name of trainer(s): _____

Training(s) was/were completed on the following date(s): _____

What did you learn? _____

Doctrine (Catechism)

Training location(s): _____

Name of trainer(s): _____

Training(s) was/were completed on the following date(s): _____

What did you learn? _____

Ability to make Scriptures relevant and meaningful to people's lives and experience

Training location(s): _____

Name of trainer(s): _____

Training(s) was/were completed on the following date(s): _____

What did you learn? _____

SECTION 3. TO BE COMPLETED BY RENEWING APPLICANTS

Current License expires on: _____

For renewal, eight (8) continuing education contact hours are required *annually*. Please list the continuing education classes/sessions you have completed.

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

Class/Session: _____ Contact Hours: _____

SECTION 4. TO BE COMPLETED BY ALL APPLICANTS

- I have read the Policy for the Licensing of Lay Leaders.
- I understand the eight (8) contact hours of continuing education is required annually and that I am responsible for self-reporting the continuing education to the Office of the Bishop.

Signature: _____

Date: _____

SECTION 5. TO BE COMPLETED BY CLERGY-IN-CHARGE

I certify that the applicant is a confirmed communicant in good standing in this congregation. I also certify the following statements (check all appropriate items):

- As the clergy in charge, I have assisted the applicant in the discernment of this ministry, and will continue to do so.

- The applicant is a confirmed communicant in good standing of the Episcopal Church and of the congregation who is committed to the importance of Christian formation. (Such formation is understood to be an ongoing process.)
- The applicant truly recognizes the role of his/her ministry within the life of the Church.
- The applicant has completed Sexual Misconduct Prevention Training as approved by the Diocese of Hawai'i. Completed on: _____.
- The applicant has completed Safeguarding God's Children Training as approved by the Diocese of Hawai'i. Completed on: _____.
- The applicant has a basic knowledge of and respect for the sacrament of Holy Eucharist.
- The applicant has demonstrated familiarity with the seasons of the Church year and the use of the lectionary.
- The applicant has demonstrated a potential to develop the skills needed to be effective ministers of the Word.
- The applicant has demonstrated an aptitude for public speaking or has experience in public speaking.
- The applicant has demonstrated good communication skills.
- The applicant has demonstrated competency in Biblical studies and Theology.
- The applicant has demonstrated good character.
- The applicant has demonstrated a desire or aptitude to make the Scriptures relevant to his/her listeners' life experiences.
- The applicant has demonstrated a desire to commit to the process required for licensing.
- The applicant has demonstrated a willingness to work with me as his/her mentor.

By signing below, I endorse the applicant, and accept oversight for the ministry of the applicant.

Clergy Signature: _____ Date: _____

Print Name of Clergy: _____

Office Use Only

- Background checks on file. Final report date: _____
- COM approval received. Dated: _____
- Meeting with the Diocesan Bishop: _____
- License issued: _____, expiration date: _____

Processed by: _____ Date: _____