

**ACCW BOARD MEETING
November 17, 2017 , 4:30PM Decker's Lanai**

Paula Baldwin, Director and Interim President
Mary Lou Mellinger, Director, Secretary
Leah Sarme, Director, Treasurer
Chuck Spence, Director, Information Officer
Joan Villa, Director, New Volunteer Contact
Barbara Zipf, Director, Storage Room Liaison
Rev. Linda Decker, Director, In-Reach, Recording Secretary
Peter Lee, Director, Bishop's Representative
Kit Hart, Director, Run Minder, and Stats
John Decker, Director
Absent:
Rev. Amy Crowe, Maui Clergy Rep

Minutes were accepted.

Treasurer's Report – Leah Sarme

The treasurer's report was accepted.

The financial report was emailed to all Directors prior to the meeting. As of 11.1.2017 Income was \$41,486.38, expenses were &71,903.60. This reflects the transfer of \$35,000 to a board-designated fund for replacement or repair of the van. This fund is being held in the Diocesan investment fund.

Income is below budget but normally rises at the close of the year.

"Misc" is the cost of a basket of flowers and fruit sent to Jeane Abe at the death of her mother.

The lockbox has been installed in the office at Good Shepherd Church, and ALL mail to ACCW goes in; on Fridays, Leah deposits all checks, with check requests faxed to Lea Voss. Non-financial mail goes into the ACCW box in the GS office.

The audit report is due the end of November.

President's Report – Paula Baldwin – see attached

Paula suggested, and the board concurred, that the Annual Report will be designed in the same way as last year. Joan Villa will help.

Donations of water are way down. Need to find distributor who will sell to us at cost, and deliver 36 cases/month.

Steve Costa, the Archdeacon, has offered to collect donations of hotel linens for ACCW. There is discussion on how to transport them to Maui.

Mark Haley of Coconut Condos in Lahaina continues to send donations of linens.

New date of Tasteful Benefit: Jan 27, at Seascape Restaurant, Maui Ocean Center.

Runs and Stats - Kit Hart

Kit offered her thanks to volunteers who fill last- minute slots on van runs.

Information Report – Chuck Spence

Design of our new filing system is under discussion: should all files be on our website under password? Several software programs and services were discussed.

A master calendar is also under design, to include information from all congregations to be used by all congregations. Guidelines will be created in January for liaison person in each congregation.

With the new phone.com, we are having more contact with clients. The program is flexible and we expect it to cost \$18/mo, using current services; we will set up automatic payment at Leah's request.

Diocese is redesigning our website, wants videos and photos.

Supply Team – Barb Zipf for Jeanne Abe:

We have no supply of backpacks. Need to stay focused: meant for specific need: prisoners. 54 backpacks will be ordered from Citypak. Periodically ACCW will fill a backpack for the program for those newly-released from prison.

There is a desperate need for BIG men's t-shirts. Louise Aloy will be asked for sources from whom we can buy in quantity, especially oversupply or mistakes.

It was suggested that we recruit shoppers via bulletin inserts.

New Volunteer Report – Joan Villa

At 5:26 the Board went into executive session, which was concluded at 5:41.

At 5:45, the Board held a party, in appreciation of the service to ACCW by Mary Lou Mellinger, as founding secretary and creator of many systems. She was deemed to be trading an Old Hat for a New Hat, which was presented to her.

A cake was also presented, dedicated "To Whom It May Concern", being sensitive to Mary Lou's presumed humility. She was amused.

Next meeting date: January 18, 4:30PM, at the Deckers.

6:00 Reverend Decker closed the meeting with a prayer.

Respectfully submitted,

Linda Decker, Recording Secretary