

ACCW Board Meeting
Thurs. March 13, 2014 Conference Call

Present:

Kekuhaupio R. Akana, President and Director
Dr. John Decker, Treasurer and Director
Jeanne Abe, Supply Room and Director
Jean Fiddes, Public Relations and Director
Paula Baldwin, Prayer Leader/In-Reach Coordinator and Director
Mary Lou Mellinger, Secretary and Director
The Rev. Linda Decker, Director
Peter Lee, Director

Absent:

Mark Sitts, Director, Training Coordinator
The Rev. Austin Murray, Clergy Support
Mary Leyva, Grants Manager (non-voting participant)

Keku called the meeting to order at 5:30PM.

The meeting minutes from February 27, 2014 were reviewed, corrected and approved. They are ready to forward to Sybil for the ACCW webpage.

TREASURER'S REPORT

Financial Reports including a Banking Summary for the last twelve months and an Income and Expense Report were reviewed. There is over \$10,000 in the ACCW account.

A motion was made, discussed and passed that the Income and Expense Reports become incorporated as part of the Minutes and will be posted on the ACCW page on the Diocesan website once approved by the Board.

PRESIDENT'S REPORT

A hearty welcome was extended to Jeanne Abe. A motion was made and passed that she be brought in as an ACCW Board Member. Jeanne will be the Board's supply room representative, a function that is the hub of this ministry.

Duke Casper will start as a run leader in April and Deb Lynch, a new volunteer from Saint John's, is interested and is being trained with Keku and other Leaders during the run process. Once Deb is 'good to go' ACCW will have nine run leaders. .

A new volunteer, Shirley Falcon, the first person from New Hope Chapel, will be scheduled in as a run volunteer in the second quarter. She is an Accounts Clerk at the Fire Department and has been interested in homeless outreach for a long time.

Keku will be organizing a meeting in the next week or so for the ACCW storage room and run leaders. Some items related to this meeting were discussed under new business.

A \$3000.00 grant was applied for through the Virginia Theological Seminary.

Keku will contact the Diocese asking if we can use their non-profit status for local grant applications and Foodland's Give Aloha Program until ACCW's non-profit approval letter is received.

OLD BUSINESS

Fundraising for 2014

ACCW will register on July 1 for Foodland's Give Aloha Program that is offered in September of each year.

The Board discussed selling insulated shopping bags with the ACCW Logo as a fundraiser. The bags are \$2.79 each for 250+ bags. They are currently running a 5% discount for bags and there is free shipping. (*Peter Lee and Mark Sitz will design and order.*)

<http://www.discountmugs.com/product/reusable-insulated-grocery-tote-bags/>

NEW BUSINESS

Jeanne Abe and the Board would like to thank Ruth Langstraat and Roxanne Whitelight for their help on Thursdays putting together snack and hygiene packs for distribution. They will be returning to their Canadian home in April. **Jeanne strongly encouraged us to reach out to youth groups, girl scout troops and others to help with this weekly process of organizing and sacking the distribution items.**

The storage room is being revisited by Jean and George as well as Keku and Cindy several times a week to try to control the influx of donated goods. The On-Going Needs List will be refined to include not only what we need as well as what we don't need. At the bottom of this list there will be an announcement about how to support the storage room process and who to contact if interested in helping with organization and bagging!

A proposed Inventory Sheet for donations received from individuals, churches and Anonymous Donors was presented and discussed. The Salvation Army has a matrix that will help us put a value on donations. There will be more discussion and this topic and the Inventory Sheet will be revisited at our next meeting in April.

Cindy and Keku Akana will coordinate the in-kind strategy for several months so that the kinks can get worked out. The planned up-coming meeting for the Storage Room and

Van Volunteers will include further discussion on storage room volunteers, in-kind procedures, and the possibility of how best to manage the influx of donated items.

For the sake of uniformity, a proposed list of reporting categories was presented and discussed. These categories would be for monthly and year-end financials, budgeting, monetary and in-kind donations and services. This list will be revisited at our meeting in April.

John Decker mentioned that the New Executive Director, Michelle 'Shelly' Blackburn, of the Ka Hale A Ke Ola Homeless Resource Center (Maui's Homeless Resource Center) would very much like to make a connection with Keku and overtime explore areas of cooperation and joint projects. Keku will give Shelly a call.

Goals 2014

- Search for Vice-President
- New Supply Room - preferably at Good Shepherd
- 501(3)c
- Financial Reporting, breakdown of expenses plus in-kind and volunteer hours
- ---Proposed In-Kind Inventory for Church Donations and Storage Room -**in process 3/14, follow-up**
- ---Once a month sort out In-Kind Donations or ??? - **in process 3/14, follow-up**
- New Brochure, tee shirt, FAQ regarding volunteering and the various opportunities
- visits to all churches continues - Trinity on April 27. Saint Theresa's to be scheduled.
- Community Speakers - Keku, **Jean F. (yes) and Mark?**
- Cindy Akana, sorting out rummage to be passed on to other agencies
- Storage Room Meeting
- By the Fall or early Winter, replacement Purchasing Agent
- Training DVD, Meeting with Run Leaders and Van Riders, share what we have learned, basis for small training DVD - update Manual regarding in-the-van training for Run Leaders
- Community Dinner Saint Joseph (Breaking Bread - 3rd Sunday 12-2PM and Hale Kau Kau
- Add East side Run

CALENDAR

- March 27, 7AM Keku presents at Wailuku Rotary, Mark Sitz will be the host. There is a parking place out front of the Vineyard Street Cafe for displaying the van.
- Sun, April 27, ACCW worship at Trinity
- Sat. June 7 Adult Sexual Misconduct Prevention (ASMP) Good Shepherd 8:30-11:30AM
- Van to Kewalai Church in Makena

- Friday March 21st at University of Hawaii Maui College campus in the Kupaa building, classroom 103, from 1 pm to 3 pm. The presenter is Dr. Valerie Foree DNP, Waikiki Health Care-A-Van Program in Honolulu.

Respectfully submitted,

Mary Lou Mellinger, Secretary
A Cup of Cold Water

Included: ACCW Financial Statements