

ACCW Board Meeting Thurs. January 29, 2015

4:30PM – 6:15PM John and Linda Decker's home, potluck

Present:

Kekuhaupio R. Akana, President and Director
Dr. John Decker, Treasurer and Director
Jeanne Abe, Supply Room and Director
Paula Baldwin, Prayer and In-Reach Coordinator,
Run Team Assistant-Training Coordinator and Director
Mary Lou Mellinger, Secretary and Director
Deb Lynch, Run Leader Assistant and Director
The Rev. Linda Decker, Director
Peter Lee, Director
The Rev. Austin Murray, Clergy Support

Absent:

Jean Fiddes, Public Relations and Director
John Decker, Treasurer
Mark Sitts, Director
The Rev. Austin Murray, Clergy Support

Opening Prayer and meeting called to order at 4:30PM.

Reviewed Annual Meeting Minutes and voted to accept.

Treasurer:

Keku met with Lea, ACCW Bookkeeper, in preparation for drafting the Annual Report. In December there was a balance in the account of about \$18,000.00 plus another \$10,000.00 from a Hawaii Foundation (involvement of a local anonymous donor in Wailuku). In addition there is another unexpected gift from a Mainland foundation with a local connection for \$12,000.00 that was received in early January.

President:

Keku encouraged the Board to think about Charity Navigator and filing the long 990 forms – it gives us a higher rating but it is a lot of paperwork.

ACCW's Annual Report was completed for 2014.

Background checks will now be handled by a company used by the Hawaii Diocese called Praesidium. Paula Baldwin will administrate this program for now. It is \$12.00 per check for the 'Confidence Package' which includes sexual predator and criminal checks on the

national, state and local level. In addition ACCW will do its own credit checks separately for those that handle money.

A Taste of the Kahului Honwanji on January 29 was a 'love fest'. There were lots of Maui 'old-timers' that came to visit the van as well as Mayor Akawa. Keku, Cindy, Jeanne and George Abe, Jean Fiddes and Father Austin attended along with the ACCW Van.

Tues. January 6, 2015 met with Paula and Mary Lou to discuss 2015. The recap of this meet is as follows:

- Develop a more simplified strategy for background and credit checks – Keku and Paula
- Discussed postponing a donor party for April of 2015 and put that on the schedule for 2016. Instead it was felt that getting the Annual Report along with a cover letter out to all of the Donors was a priority. - **The Board discussed and voted to delay the donor party and support the mailing of the annual report to all donors along with a letter from Keku by the end of February.** Mary Lou will take this on along with some other volunteer help.
- Continue to encourage all BOD members, run leaders and ride volunteers to seek new volunteers and a Vice-President. (Most of our new volunteers are coming from our ride volunteers and/or churches that promote ACCW on a consistent basis including regularly asking and inviting new involvement.)
- Focus in-reach reflections on strengthening shared-ministry, inter-faith connection, respect, dignity and love through compassion service. Involve the Clericus, especially Cris South and Kalani Holokai for support and input. **Keku will talk to Kalani and Paula to Cris South.**
- Consider asking a few people with leadership, fundraising and management experience to help us strategize regarding building our volunteer base and finding ACCW Vice-President(s). **Plan to have lunch with Chuck Spence.**
- Contact David Jackson to see if there would interest in a van presentation at Seabury Hall, for students and faculty.
- Take the van to mass at Saint Theresa and Saint Ann's churches.

Goals:

- Volunteers needed:
 - Vice-President(s)
 - Treasurer

- Public Relations
 - Van Coordinator (clean, maintained, insurance, safety inspections, repairs)
 - Run Leaders
 - Stat Reporter (linked to Storage Room)
 - Webmaster/Facebook Coordinator
 - In-Kind assistance and back-up shopper
- Make sure all of our current volunteers have their mandated trainings/background checks
 - New Brochure, tee shirt, and thank you, fill-in-the blank, card - coordinated look for all three –in process
 - visits to all churches continues – 2015 - Saint Theresa, Saint Ann's
 - **Add East side Run (2016)**
 - Training DVD, Meeting with Run Leaders and Van Riders, share what we have learned, basis for small training DVD - update Manual regarding in-the-van training for Run Leaders
 - Snapshot Documentary (15-20 minutes)

Supply Team:

Jeanne Abe reports that the prices for many things on ACCW's distribution list have gone up. The supply team now has stats to show us how many cases of certain items we need a month so Jeanne did some checking for wholesale purchasing possibilities. The Manager of the new Kealani Long's Drug-Keahalani Wailuku will make it possible for ACCW to purchase select items like vienna sausage, sardines, and spam at Long's Drugs sale price. We need to purchase six months in advance for this special pricing. Jeanne calculates that these sale prices will save ACCW \$600.00+ a year based on current distribution. **The Board voted and unanimously approved to have Jeanne and the supply team proceed with Long's Drug and the advanced purchasing at sale prices.**

The ACCW Board also voted to have ACCW completed a credit application with Cash and Carry for purchases as needed.

Jean reminded us that ACCW will need a back-up shopper.

In-Reach:

Paula is organizing a weekly ACCW in-reach reflection and pray for Lent. She is also adding Roxanne Whitehouse to the In-reach collective.

Van Volunteer Assistant & Training Coordinator:

Report on Homeless Alliance Meeting on January 21 (Paula, Deb, Duke, Father Austin).

Thanks everyone for representing ACCW.

Keku and Paula will be meeting to initiate the process of background checks through Praesidium for all ACCW volunteers.

Only three people have completed the Safeguarding class on-line and six volunteers have registered for the Feb. 14 Safeguarding God's children class.

Run Leader Assistant

Secretary:

Thanks to Paula and Linda new thank you notes are done and we just waiting for the call to come and pick-them-up.

We have sent 56 thank you letters since the beginning of December.

Remember to invite new ACCW contacts to join the 'Snapshot' and the "In-Reach' list serves.

Public Relations:

Fundraising:

Thank you for the ACCW table (staffed by Amy Shim, Kit Hart, and Paula Baldwin) at the Alternative Christmas in December. ACCW received \$800 in donations. Thanks to Jean Fiddes for organizing this event and decorating the ACCW table.

The festivities this month at Trinity by the Sea raised \$2,250.00 for A Cup of Cold Water.

Facebook Coordinator:

Old Business:

Invite New Board Members, suggestions and follow-up. Board members in the future may be from other churches – not just Episcopal.

New Business:

NEXT MEETING: THURS. MARCH 26 AT THE DECKERS.

CALENDAR

- December 2014 and Feb. 1, 2015 – Sandwiches Kahului Honwanji's Erin Kobashigawa student project.
- Sun. Jan 11 – Schaeffer Gallery's Portrait show opened. One of the selected pieces for this premier show is Deb Lynch's painting of 'Carlos' from the Puamana Ohana.
- February 2, Keku speaking at Maui Executive Housekeeper's Association, 10AM Royal Lahaina Resort (Loni Fernandez, Coordinator)
- Feb. 8, about 9AM Keku speaking at the Wailuku Hongwanji
- Sat. Feb. 14, Safeguarding God's Children – Trinity 9AM-12PM
- Sat. March 14, Sexual Misconduct – Good Shepherd
- Fr. April 17 10AM Keku speaking to HGEA retirees at the Union Hall.