

ACCW BOARD MEETING
January 18, 4:30PM

present:

Paula Baldwin, Interim President

Leah Sarme, Director, Treasurer

Chuck Spence, Director, Information Officer

Barbara Zipf, Director, Storage Room Liaison

Joan Vila, Director, New Volunteer Contact

Rev. Linda Decker, Director, In-Reach, Recording Secretary

Peter Lee, Director, Bishop's Representative

John Decker, Director

Rev. Amy Crowe, Maui Clergy Rep

Kit Hart, Stats, Director, Run Minder and Stats

Mary Lou Mellinger, Director

[noted by the board: Mary Lou, having recently resigned as Everything Secretary, was immediately asked to return to the board as Director at large]

Paula began the meeting by treating the directors to an Epiphany Cake, calling our attention to being light and joy in the world. She also gave to each director a greeting card and the choice of a "prayer pebble".

Amy opened the board meeting with prayer.

Minutes were accepted as submitted.

Treasurer's Report – Leah Sarme

Income for 2017 was \$46,147.98 – very close to budget, which was \$47,000. A \$20,000 trust distribution of which we have been informed has been delayed into 2018. Donations from individuals have dropped to about half what was budgeted.

Expenses were \$40 below budget. A board-designated fund of \$35,000 was transferred to the Diocesan Investment Fund, which appears as an expense. One receipt (from Long's for about \$400) is missing, so the account for the year has not yet been closed.

The lock-box for ACCW mail has been installed in the Good Shepherd church office; it is opened by Leah Sarme every Friday, checks are scanned to bookkeeper Lea Voss, and all other mail placed in the ACCW box for attention by Paula and others. This procedure is satisfactory to the auditor.

BUDGET: Paula and a committee have recommended a budget for 2018 which expects more grants and less individual and church-consortium donations (which normally fluctuate). Some expenses are

expected to increase, as more of the supplies for outreach will have to be purchased. It will be important to encourage donations of money, food and t-shirts, and especially water. **The BUDGET was APPROVED as presented.** It was noted that the budget expects a surplus.

Software: The auditor urged purchase of the non-profit version of QuikBooks @ \$379, to be used only by Lea Voss. However, Chuck Spence informed Leah Sarne that the software and license can be purchased for \$50 through TechSoup, an organization which offers such supplies at low cost for non-profit organizations.

Responding to Paula's concern and the urging of the auditor, Leah has signed an agreement with the bank to limit purchases on ACCW debit cards to \$2500/day, which is the minimum limit the bank offers.

President's Report – Paula Baldwin (attached)

Emergency procedure

Paula has been concerned about action to be taken in response to any emergency involving the van or volunteers. It was agreed that – as included in the Operations Manual kept in the van – **the first call should be to 911**, and the president should be informed immediately; she will post **her phone number on the windshield visor**. Chuck Spence will arrange for the President's phone to be hooked into the ACCW publicized phone number. It was also agreed that refresher sessions on all emergency procedures must be held frequently; three or four lives (or more) and valuable property are at stake.

Master calendar

Paula, Chuck, and others have been developing a master calendar which will benefit all four Episcopal churches, and include information on their services and on activities (such as the upcoming whale watch). Chuck has now posted the calendar on the website Maui.Episcopal.church. Paula directed the directors to task one person from each congregation to update the calendar.

Annual meeting date and time: **Tuesday, April 10, 4-pm, at Good Shepherd Church.**

PRAYER Challenge: Paula is aware that ACCW has a lot of money, though no extra people; she is aware that God is telling us to DO SOMETHING! She wants a discernment committee of four people to pray about this with her. Amy urges "prayer circling the island".

Stats Report – Kit Hart

Kit continues to circulate stats. She is also concerned about examining our ministry, keeping it vibrant, being alert to environmental sensitivity and to increasing our efficiency. There was a discussion of how to redirect inappropriate donations (such as perishable or opened food), and ways to publicize needed supplies. An updated list of requested donations will be posted on the website.

Information Report – Chuck Spence

Tasteful Benefit: plans are well developed; already, costs are almost covered by ticket sales.

Supply Team – Barb Zipf

Workdays in the supply room will now start at 9:30 am on Tuesdays & Thursdays. Under discussion are methods of rotating stock, especially with increased supply of cases of water. Increased shelving in the intake room was discussed; Peter advised against attaching anything to aging concrete walls. Keku will install the air conditioner in the supply room.

New Volunteer Report – Joan Vila

One new volunteer rider has been approved. All ACCW volunteers will need to renew their “Safekeeping God’s Children” after two more years.

In-Reach – Linda Decker

In-reach messages are posted twice a month. Please email to her “anything that catches your eye.”

Old Business

Joan and Chuck will help with design of Annual Report.

It was **VOTED that WORDING of the board-designated fund be changed to “Emergencies and opportunities, such as replacement or repair of the van, or response to an all-island disaster.”** It was agreed that we will get in touch with the Red Cross to ask how we might be able to help in the event of a disaster. We will also make a presentation to VOAD (Voluntary Organizations Active for Disasters) “this is what we do” and “how could we be involved”. Amy Crowe will coordinate a date for ACCW presentation.

The annual membership fee of \$80 will be paid to the Homeless Alliance.

New Business

Next meeting date: February 22; 4:30PM at the Deckers’.

News was shared of the donation of a kidney to Peter Pereira (after a long search). The donor is Canon Sandy Graham. Surgery is scheduled for Jan. 29. There was a sense of awe, and cards were signed for each of them.

Adjourned at 6:08PM with prayer led by Paula Baldwin

President's Report
A Cup of Cold Water
January 18, 2018

Make sure you have your tickets for the 4th Annual Tasteful Benefit Saturday, January 27. This benefits ACCW and Trinity by the Sea. This year we are at Seascapes Restaurant at Maui Ocean Center. A free and exclusive tour of the Ocean Center is a bonus. Buy your ticket at tastefulbenefit.org or see me.

There was an excellent article on ACCW in the Lahaina News this month. Louise Rockett, who writes for them, heard about us from the community Thanksgiving dinner. She also knows George Brown. She interviewed me, rode on the van, took a great picture, and continues to be interested in helping with donations.

The van was at the Chili Cook-off at Holy Innocents in November. We also had a table and passed out information. Part of each ticket sale came to ACCW. Some people are interested in volunteering. It was a great day.

I spoke at the Wailuku Rotary Jan. 11. I spoke about ACCW entering our 5th year.

Keku will speak at the Iao UCC worship service Feb. 4. This church is sending donations weekly and is very interested in our work. Hopefully we can join worship with them. The service begins at 9:30a.

The National ECW will be meeting on Maui this month. They will celebrate Eucharist with Mother Amy and stay at Holy Innocents for a gathering and lunch January 27. The van will stop at the end of their run, open the van for tour and answer questions.

Jean Fiddes will now be sending out all thank-yous for In-Kind donations. All information will be kept in mail-merge format.

Toni Paul will be calculating the monetary value of in-kind donations on a monthly basis. This information will be filed on a yearly basis. Per the audit, these files will be kept from 2016 on.

New van seat covers are installed. They are strong, they fit, are good looking, and should last a very long time. Thanks to Sean Foley and Keku Akana.

Paula Baldwin