

ACCW BOARD MEETING

April 27, 2017, 4:30PM Decker's Lanai

Paula Baldwin, Director and Interim President

Chuck Spence, Director, Information Officer

Mary Lou Mellinger, Director, Secretary

Barbara Ziph, Director, Storage Room Liaison

Joan Villa, Director, New Volunteer Contact

Kit Hart, Stats, Director, Run Minder and Stats

Rev. Linda Decker, Director, In-Reach

Rev. Bruce DeGooyer (Temporarily for Rev. Amy Crowe, Maui Clergy Representative)

Peter Lee, Director, Bishop's Representative

John Decker, Director

Absent:

Leah Sarne, Director, Treasurer

Information and Communication report (Chuck Spence)

Information Officer Report submitted, reviewed and included with these minutes.

A motion was made by John Decker and seconded by Peter Lee that the phone.com option be used to replace the ACCW Go-phone. All present voted in-favor of this motion. The current phone number will be transferred to phone.com.

An ACCW website will be created and all Board members are encouraged to to submit their ideas.

Financial report (John Decker)

John Decker reviewed the financial reports reconciled through March 31, 2017 in Leah's absence. They are included as part of these minutes. Both the Banking Summary and the Income and Expense Report will correct the 'Donations-Fundraiser' category to 'Church Donation from Fundraiser'. ACCW does not do fundraisers but has received donations from Church organized fundraisers.

John has had an extended phone conversation with Carr, Gouveria & Associates. Leah and John are finalizing a report on detailed financial procedures into a precise form requested by the Auditors. A key element are the procedures in-place for

maintaining separation between the people that cut checks and those that authorize them. This is what we have been doing.

Audit report (Peter Lee)

The Diocese will pay the \$3600.00 fee for our audit. It could take place in the June and July at the same-time the auditors are on-island doing Good Shepherd's audit.

Nomination of new board members (Paula Baldwin)

Paula nominated Joan Villa as an ACCW Board member responsible for all new volunteer contact including background checks and Barb Zipf as a Board member and supply team liaison. Motion to approve was made by Mary Lou and seconded by Peter. All voted in favor.

President's report (Paula Baldwin)

Met with David Nakama, Maui County's newly appointed Homeless Program Coordinator re-iterated that the state is strongly in favor of 'housing first'. David also said his job is to put the most the most vulnerable of the chronically homeless in housing first. He was invited to go on an ACCW run.

There are four new volunteers in the background check process, three run riders and one shopper.

Kahului Hongwanji's ACCW visit is scheduled for Sunday, August 13. We hope to have the van at the Kahului Hongwanji. In-process with St. Theresa for an ACCW visit, possibly November.

Request that the Board's authorize spending \$90.82, ½ the cost of the gate in the fence in front of the ACCW supply room, and \$231.28 for a new in-kind room door. These monies would be paid to Good Shepherd who is coordinating the improvements. The motion to authorize a payment of \$322.10 to Good Shepherd Church for these improvements was made by Paula and seconded by Mary Lou. All voted in favor, except for Linda Decker and Peter who abstained because of their role as officers of the Good Shepherd corporation.

The Diocese asked if we were registered with the Hawaii Tax and Charity Division of the State Attorney General. In dialogue with this office the statement on our

brochures and pew cards says “How Can You Help.....Pray/Donate/Volunteer’ and that is considered soliciting donations hence the possible need to register. Keku will consult with the CPA who is doing our 990 tax returns to clarify whether we should register or request an exemption. The Board agreed that the CPA firm would be compensated for any work needed.

New business:

Old business:

Next meeting: May 25, 2017

Respectfully submitted,

Mary Lou Mellinger, ACCW Secretary