

A CUP OF COLD WATER  
ANNUAL MEETING, WED. JAN. 20, 2016  
Good Shepherd Church Parish Hall, 4:30-6:30PM

The gathering started with a blessing of the new ACCW Storage Room at Good Shepherd by Rev. Linda Decker. After a 'hearty' prayer and initial blessing everyone was invited to participate and bless items that particularly called to them. We also watched an outpouring of youth from the Queen Emma Weightlifting Club (lead by Lawrence Kauhaahaa, ACCW Run Leader) load the van for the next morning's run.

The formal part of our meeting was called to order by Keku 5:15PM with a Prayer.

Minutes and Financials from the December 2 meeting were unanimously approved.

Keku explained the purpose of the Annual Meeting.

- Be accountable to our volunteers, churches, donors, clients, partners and the diocese
- Elect directors/officers
- Present 2016 budget /seek approval
- Present Annual Report
- Offer a strategic plan.

The first order of business was to re-elect the current Board along with the current responsibilities and to reappoint Peter Lee to the Board, now as the Bishop's Representative, all for one more year. *The motion was made by Mary Lou Mellinger, seconded by Cris South and passed unanimously.*

Keku R. Akana, Director, President  
Leah Sarne, Director, Treasurer  
Mary Lou Mellinger, Director, Secretary  
Jeanne Abe, Director, Supply Room  
Paula Baldwin, Director, In-Reach, and New Volunteer Coordinator  
Deb Lynch, Director, Run Leader Assistant and Run Minder  
Kit Hart, Director, Stats, Run Minder,  
Peter Lee, Director, Bishop's Representative  
Rev. Amy Crowe, Director, Maui Clergy Representative  
Deacon Cris South, Director, Public Relations/Grants  
Erin Lowenthal, Director, Grants  
Jean Fiddes, Director  
Rev. Linda Decker, Director  
Dr. John Decker, Director  
Rev. Austin Murray, Clergy Support

The ACCW Board and their bios, along with the 2015 ACCW Annual Report and Budget will be presented to the Diocesan Council at their March 2016 meeting. According to our by-laws ACCW is a non-profit corporation incorporated under the laws of Hawaii and its sole member is The Episcopal Church in Hawaii.

End of year financials are still in process and will be circulated to the Board of Directors as soon as they completed. As of December 15, 2015 there was almost \$47,000.00 in the bank so ACCW will pay a CPA to complete a form 990.

The Annual Projected Budget for years 2016-17 was distributed and is included with these minutes. A motion was made to approve the budget by Mary Lou Mellinger, seconded by John Decker and it passed unanimously.

Note: All Annual Reports, Board of Director Minutes and the financial reports are posted on the Episcopal Diocese of Hawaii website under Ministries/Mission Beyond Church. The goal is with transparency and full reporting A Cup of Cold Water will be listed on Charity Navigator with a high rating.

Note that all State and Federal criminal and sexual misconduct background checks have been completed for all current volunteers.

Keku went on to present the 2015 Annual Report.

Fuel costs are substantially lower because of a few run leaders who always gas up the van without receiving reimbursement. The revenue has increase \$8,000 plus over 2014 and the expenditures have also increased about \$8,000.00+ due to large purchases of hygiene, slippers, and tarps; increase in food purchase; outfitting the new supply room; van maintenance cost increases (dealer warranty); new brochures and new tee shirts. Also note that the in-kind donations increased from \$61,000.00 in 2014 to \$88,000+ in 2015.

*Note that ACCW's strategic plan is still being developed The primary strategy for the next year is to shore up the organization and infrastructure.*

1. Create Stability of leadership.
2. Ensure smooth first transition into 2017 for the board.
3. Organize staggered BOD terms and finalize at the March meeting.
4. Set-up new leadership by confirming and approving division of duties for two to three Vice-Presidents. (An ad-hoc meeting with Keku, Cris, Paula and Deb will be scheduled soon regarding this.)
5. Strengthen and solidify administration and operational procedures and have volunteers needed in-place (Run Leaders and Supply Team) before service expansion.
6. Spiritual Formation and Prayer.

Note: In the future it is suggested that the ACCW Annual Community Meeting be scheduled at the beginning of March, a couple of weeks prior to the ACCW Report to the Diocese in Honolulu.

***Included with these minutes are the ACCW 2015 Annual Report and Annual Projected Budget for Year 2016-17.***

**The next Board of Directors meeting will be Thurs. March 10 at 4:30PM.**

The meeting closed at 6:15PM with a prayer by Paula Baldwin.

Respectfully submitted,

Mary Lou Mellinger, ACCW Secretary