

### **2023 Nominations Office Descriptions**

#### **DIOCESAN COUNCIL**

**Function:** Exercises the power of the Convention and performs planning and policy making between meetings of Convention. Oversees the policies, programs, mission, and budget of the Diocese and may initiate new work. Also, it is the legal corporate body of The Episcopal Church in Hawai'i and, as such, is responsible for the business and property of the Church. This is the Board of Directors of the Diocese.

**Commitments:** Attend all Diocesan Council meetings except when excused by the President. If three (3) consecutive meetings (unexcused) are missed by any member, the Council may declare the seat vacant due lack of attendance and move to fill it.

#### **Composition and Meetings:**

Revisions to Diocesan Canon 13 was adopted by Convention in October 2021, so through 2025, the composition of members will change. The composition for 2024 will be

- Five (5) clergy members
  - Two (2) At-large
  - One (1) from Kaua'i county
  - One (1) from City and County of Honolulu
  - One (1) from Hawai'i county
- Seven (7) lay members
  - Three (3) At-large
  - One (1) from Hawai'i county
  - Two (2) from Kaua'i county
  - One (1) from Maui county

All seats are filled by election by the Convention (vacant seats are filled by election by the Council for the remainder of the unexpired term).

The Diocesan Council usually meets at the least from 11:00 am to 1:00 pm on the third Saturday on the following months. All meetings are virtual unless otherwise noted:

- November in person **daylong** Organizational Meeting
- December
- January meeting to include St. Andrew's Schools Annual Membership Meeting and Diocesan Vision/Mission Review
- February meeting to include Camp Mokolē'ia Annual Membership Meeting
- March meeting to include A Cup of Cold Water Annual Membership Meeting
- April
- May
- June **daylong** meeting to begin budget
- July
- August meeting Final Budget

- September Pre-Convention Meeting
- October

The Diocese pays airfare expenses for neighbor island members for in person meetings. Most of the in person meetings are held at The Cathedral of St. Andrew, Honolulu.

**To be Elected in 2023 each member for a three-year term:** One (1) clergy Hawai'i County, One (1) lay Kaua'i County, one (1) lay Maui County, and one (1) lay-at-large.

**Qualification of Members:** Clergy must be canonically resident in the Diocese of Hawai'i or clergy of a denomination in full communion with the Episcopal Church of Hawai'i and installed as Rector, Vicar, etc as per diocesan Canon 1.1 . Laypersons must be 18 years or older and be communicants in good standing of a congregation of this Diocese. A member may run for re-election once. The terms of the members shall be three (3) years; however, they shall remain in office until their respective successors have been elected. No member shall serve concurrently on the Standing Committee.

**Bishop's Note:** It is very important that the members of Diocesan Council have skills/experience in/with fiscal management, budgeting, human resources, non-profit boards, strategic planning, real estate and/or property management. This is the Board of Directors of the business side of the Diocese. I also think it important that the members of Diocesan Council be faithful followers of Jesus Christ who actively support their local congregations through faithful giving (ideally, committed to tithe) and have served in leadership in their local church.

**Continuing Members:**

Name	Seat – Designation	Class (Congregation, County)
Ms. Kimberly Arakawa	Lay – At-Large	2024 (St. Mark's, Honolulu)
The Rev. Christopher Bridges	Clergy – At-Large	2024 (Epiphany, Honolulu)
Ms. Beth Charlton	Lay – Kaua'i	2024 (West Kaua'i, Kaua'i)
The Rev. Jennifer Masada	Clergy – At-Large	2024 (St. Augustine's, Hawai'i)
Ms. Cheryl Corbiell	Lay – At-Large	2025 (Grace, Moloka'i)
The Rev. Mark Haworth	Clergy – Honolulu	2025 (Hālau Wa'a, O'ahu)
The Rev. Kawika Jackson	Clergy – Kaua'i	2025 (All Saints, Kaua'i)
Ms. Evette Tampos	Lay – Hawai'i county	2025 (Holy Apostles, Hawai'i)

**Completed Terms (those marked with an asterisk (\*) are eligible for re-election):**

Mr. Tim Bostock*	Lay – Hawai'i county	2023 (St. James', Hawai'i county)
The Rev. Bruce DeGooyer	Clergy – At-Large	2023 (Holy Innocents, Maui)
Ms. Phyllis Miller*	Lay – Honolulu	2023 (St. Paul's, Honolulu)
Ms. Nancy Rowe*	Lay – At-Large	2023 (St. Peter's, Honolulu)

## STANDING COMMITTEE

**Function:** Serves as the Bishop’s Council of Advice. Performs duties as specified by the General and Diocesan Convention, and the Constitution and Canons of the Episcopal Church and the Diocese of Hawai’i. Serves as the Ecclesiastical authority when there is no bishop.

**Composition and Meetings:** Four (4) clergy and four (4) lay persons for four-year terms, one of each elected each year. The Standing Committee meets on the third Saturday of each month, (usually in the morning on the day of Diocesan Council meetings) and, occasionally, on call. Meetings are virtual. The Diocese pays airfare expenses for neighbor island members for in-person meetings.

**To be Elected in 2023:** One (1) clergy (four-year term), one (1) clergy (one-year term), and one (1) lay (four-year term)

**Qualifications of Members:** Clergy must be canonically resident in the Diocese of Hawai’i or clergy of a denomination in full communion with the Episcopal Church of Hawai’i and installed as Rector, Vicar, etc. as per diocesan Canon 1.1. Lay persons must be communicants in good standing of a congregation of this Diocese. No member having just completed a full term on the Committee is eligible for re-election for one year. No member of the Standing Committee may serve simultaneously on the Diocesan Council or the Commission on Ministry.

**Bishop’s Note:** It is very important that the members of the Standing Committee be wise, faithful, prudent, and able to hold confidences with a discerning heart for God’s will. As my Council of Advice, I particularly need members who take the long view and can speak to the needs/concerns of the whole Diocese without being focused on parochial issues of their own local congregations. I welcome the visionary and prophet to seek God’s will for our Diocese. I also think it important that the members of the Standing Committee be faithful followers of Jesus Christ who have an engaged prayer life, regularly study the Scripture, and actively support their local congregations.

### **Continuing Members:**

<b>Name</b>	<b>Seat – Designation</b>	<b>Class (Congregation, County)</b>
The Rev. Libby Berman	Clergy – At-Large	2024 (Holy Nativity, Honolulu)
Ms. Fran Kramer	Lay – At-Large	2024 (St. Luke’s, Honolulu)
Mr. William Bonnet	Lay – At-Large	2025 (Good Shepherd, Maui)
The Rev. John A. Hau’oli Tomoso	Clergy – At-Large	2025 (Trinity BTS, Maui)
Mr. Douglass Adams	Lay – At-Large	2026 (Holy Apostles, Hawai’i)
The Rev. Andrew McMullen	Clergy – At-Large	2026 (St. Michael, Kaua’i)

### **Completed Terms: (those marked with an asterisk (\*) are eligible for re-election):**

Mr. John Decker	Lay – At-Large	2023 (Good Shepherds, Maui)
The Rev. Giovan King*	Clergy – At-Large	2022 (St. Christopher’s, Honolulu)

## CATHEDRAL CHAPTER

**Function:** Serve as the oversight body for The Cathedral of St. Andrew (both as a congregation and as the seat of the Bishop).

**Composition and Meetings:** The Bishop, the Dean of the Cathedral, ten (10) lay persons elected by the Cathedral Congregation and four Diocesan representatives [two (2) clergy and two (2) lay persons for two-year terms, one of each, each year, elected by the Convention from the Diocese at large]. The Chapter meets on the 4th Tuesday of the month at 5:30 pm. The Diocese pays airfare expenses for neighbor island members.

**To be Elected in 2022 each member for a two-year term:** One (1) clergy and one (1) lay

**Qualifications of Members:** The layperson must be a communicant in good standing of a congregation of the Diocese other than the Cathedral. The clergyperson must be canonically resident in Hawai'i or clergy of a denomination in full communion with the Episcopal Church of Hawai'i and installed as Rector, Vicar, etc as per diocesan Canon 1.1.

### **Incumbent Diocesan Members:**

	<b>2023</b>	<b>2024</b>
Clergy	The Rev. Keleawe Hee	The Rev. Christopher Golding
Lay	Ms. Phyllis Miller	Ms. Mary Carpenter

The Canons have no restrictions on eligibility for re-election to Chapter.

## SECRETARY OF THE CONVENTION

**Function:** Records minutes, enters them in the Journal, and, under the supervision of the Bishop, attends to the publication and distribution of the Journal, and performs other duties as prescribed in the Diocesan Constitution and Canons. Chairs the Committee on Convention Plans for planning the agenda and making physical arrangements for the Convention. Maintains various directories of Diocesan officers, commissions, departments, etc.

**To be Elected in 2023:** One (1) clergy or lay (one-year term)

**Qualifications and Tenure:** The Secretary elected at this Annual Meeting (2023) will serve through the adjournment of the Annual Meeting of Convention in 2024. The layperson must be a communicant in good standing of a congregation of the Diocese. The clergyperson must be canonically resident in Hawai'i or clergy of a denomination in full communion with the Episcopal Church of Hawai'i and installed as Rector, Vicar, etc as per diocesan Canon 1.1.

**Incumbent:** The Rev. Annalise Pasalo (term expires at the conclusion of the 2023 Annual Meeting of Convention and is eligible for re-election)