**2021 Nominations Office Descriptions**

**Diocesan Council**

**Function**: Exercises the power of the Convention and performs planning and policy making between meetings of Convention. Oversees the policies, programs, mission, and budget of the Diocese and may initiate new work. Also, it is the legal corporate body of The Episcopal Church in Hawai‘i and, as such, is responsible for the business and property of the Church. This is the Board of Directors of the Diocese.

**Commitments**: Attend all Diocesan Council meetings except when excused by the

President. If three (3) consecutive meetings (unexcused) are missed by any member, the

Council may declare the seat vacant due lack of attendance and move to fill it.

**Composition and Meetings:**

Five (5) clergy and three (3) laypersons for three-year At-Large terms, one-third being elected each year to these At-Large seats. In addition, one seat each for the four (4) counties of Hawai‘i, Honolulu, Kauaʻi, and Maui shall be reserved for lay persons from the respective counties. All seats are filled by election by the Convention (vacant seats are filled by election by the Council for the remainder of the unexpired term).

The Diocesan Council usually meets at the least from 11:00 am to 1:00 pm on the third Saturday on the following months. All meetings are virtual unless otherwise noted:

* November in person daylong Organizational Meeting
* December
* January meeting to include St. Andrew’s Schools Annual Membership Meeting and Diocesan Vision/Mission Review
* February meeting to include Camp Mokulē**ʻ**ia Annual Membership Meeting
* March meeting to include A Cup of Cold Water Annual Membership Meeting
* April
* May
* June daylong meeting to begin budget
* July
* August meeting Final Budget
* September Pre-Convention Meeting
* October

The Diocese pays airfare expenses for neighbor island members for “in person” meetings. Most of the meetings are held at The Cathedral of St. Andrew, Honolulu.

**To be Elected in 2021 each member for a three-year term:** Two (2) clergy at-large, one (1) lay at-large, and one (1) Kaua‘i County lay

**Qualification of Members:** Clergy must be canonically resident in the Diocese of

Hawai‘i or clergy of a denomination in full communion with the Episcopal Church of Hawaiʻi and installed as Rector, Vicar, etc as per diocesan Canon 1.1 . Laypersons must be 18 years or older and be communicants in good standing of a congregation of this Diocese. A member may run for re-election once. The terms of the members shall be three (3) years; however, they shall remain in office until their respective successors have been elected. No member shall serve concurrently on the Standing Committee.

**Bishop’s Note:** It is very important that the members of Diocesan Council have skills/experience in/with fiscal management, budgeting, human resources, non-profit boards, strategic planning, real estate and/or property management. This is the Board of Directors of the business side of the Diocese. I also think it important that the members of Diocesan Council be faithful followers of Jesus Christ who actively support their local congregations through faithful giving (ideally, committed to tithe) and have served in leadership in their local church.

**Continuing Members:**

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| **Name** | **Seat – Designation** | **Class (Congregation, County)** |
| Mr. Cheryl Corbiell | Lay – Maui | 2022 (Grace, Maui county) |
| The Rev. Kerith Harding | Clergy – At-Large | 2022 (St. John’s Kula, Maui) |
| The Rev. Mark Haworth | Clergy – At-Large | 2022 (Halau Wa‘a, Honolulu) |
| Mr. Trip Lynch | Lay – At-Large | 2022 (St. John’s Kula, Maui) |
| Mr. Tim Bostock | Lay – Hawai‘i county | 2023 (St. James’, Hawai‘i county) |
| The Rev. Bruce DeGooyer | Clergy – At-Large | 2023 (Diocese) |
| Ms. Phyllis Miller | Lay – Honolulu | 2023 (St. Paul’s, Honolulu) |
| Ms. Nancy Rowe | Lay – At-Large | 2023 (St. Peter’s, Honolulu) |

**Completed Terms (those marked with an asterisk (\*) are eligible for re-election):**

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| Ms. Kim Arakawa \* | Lay – At-Large | 2021 (St. Mark’s, O‘ahu) |
| The Rev. Chris Bridges \* | Clergy – At-Large | 2021 (Holy Nativity, O‘ahu) |
| Mr. Nelson Secretario \* | Lay – Kaua‘i | 2021 (All Saints, Kaua‘i) |
| The Rev. Hau‘oli Tomoso \* | Clergy – At-Large | 2021 (Good Shepherd, Maui) |

**Standing Committee**

**Function:** Serves as the Bishop’s Council of Advice. Performs duties as specified by the General and Diocesan Convention, and the Constitution and Canons of the Episcopal Church and the Diocese of Hawai‘i. Serves as the Ecclesiastical authority when there is no bishop.

**Composition and Meetings:** Four (4) clergy and four (4) lay persons for four-year terms, one of each elected each year. The Standing Committee meets on the third Saturday of each month, (usually in the morning on the day of Diocesan Council meetings) and, occasionally, on call. Meetings are virtual. The Diocese pays airfare expenses for neighbor island members for in-person meetings.

**To be Elected in 2021:** One (1) clergy (four-year term) and one (1) lay (four-year term)

**Qualifications of Members:** Clergy must be canonically resident in the Diocese of

Hawai‘i or clergy of a denomination in full communion with the Episcopal Church of Hawaiʻi and installed as Rector, Vicar, etc as per diocesan Canon 1.1. Lay persons must be communicants in good standing of a congregation of this Diocese. No member having just completed a full term on the Committee is eligible for re-election for one year. No member of the Standing Committee may serve simultaneously on the Diocesan Council or the Commission on Ministry.

**Bishop’s Note:** It is very important that the members of the Standing Committee be wise, faithful, prudent and able to hold confidences with a discerning heart for God’s will. As my Council of Advice, I particularly need members who take the long view and can speak to the needs/concerns of the whole Diocese without being focused on parochial issues of their own local congregations. I welcome the visionary and prophet to seek God’s will for our Diocese. I also think it important that the members of the Standing Committee be faithful followers of Jesus Christ who have an engaged prayer life, regularly study the Scripture and actively support their local congregations.

**Continuing Members:**

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| **Name** | **Seat – Designation** | **Class (Congregation, County)** |
| Ms. Sylvia DeGooyer | Lay – At-Large | 2022 (Trinity BTS, Maui) |
| The Rev. Ray Woo | Clergy – At-Large | 2022 (St. Luke’s, Honolulu) |
| Mr. John Decker | Lay – At-Large | 2023 (Good Shepherds, Maui) |
| The Rev. Daniel Leatherman | Clergy – At-Large | 2023 (St. Timothy’s, Honolulu) |
| The Rev. Libby Berman | Clergy – At-Large | 2024 (Holy Nativity, Honolulu) |
| Ms. Fran Kramer | Lay – At-Large | 2024 (St. Luke’s, Honolulu) |

**Completed Terms: (those marked with an asterisk (\*) are eligible for re-election):**

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| The Rev. Mahi Beimes \* | Clergy – At-Large | 2021 (St. Matthew’s, Honolulu) |
| Mr. Chuck Spence | Lay – At-Large | 2021 (Trinity BTS, Maui) |

**Cathedral Chapter**

**Function:** Serve as the oversight body for The Cathedral of St. Andrew (both as a congregation and as the seat of the Bishop).

**Composition and Meetings:** The Bishop, the Dean of the Cathedral, ten (10) lay persons elected by the Cathedral Congregation and four Diocesan representatives [two (2) clergy and two (2) lay persons for two-year terms, one of each, each year, elected by the Convention from the Diocese at large]. The Chapter meets on the 4th Tuesday of the month at 5:30 pm. The Diocese pays airfare expenses for neighbor island members.

**To be Elected in 2021 each member for a two-year term:** One (1) clergy and one (1) lay

**Qualifications of Members:** The layperson must be a communicant in good standing of a congregation of the Diocese other than the Cathedral. The clergyperson must be canonically resident in Hawai**ʻ**i or clergy of a denomination in full communion with the Episcopal Church of Hawaiʻi and installed as Rector, Vicar, etc as per diocesan Canon 1.1.

**Incumbent Diocesan Members:**

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|  | **2021** | **2022** |
| Clergy | The Rev. Heather Patton-Graham | The Rev. Preston Lentz |
| Lay | Mr. John Schamber | Ms. Sue Ann Wargo |

The Canons have no restrictions on eligibility for re-election to Chapter.

**Secretary Of The Convention**

**Function:** Records minutes, enters them in the Journal, and, under the supervision of the Bishop, attends to the publication and distribution of the Journal, and performs other duties as prescribed in the Diocesan Constitution and Canons. Chairs the Committee on Convention Plans for planning the agenda and making physical arrangements for the Convention. Maintains various directories of Diocesan officers, commissions, departments, etc.

**To be Elected in 2021:** One (1) clergy or lay (one-year term)

**Qualifications and Tenure:** The Secretary elected at this Annual Meeting (2020) will serve through the adjournment of the Annual Meeting of Convention in 2021. The layperson must be a communicant in good standing of a congregation of the Diocese. The clergyperson must be canonically resident in Hawai**ʻ**i or clergy of a denomination in full communion with the Episcopal Church of Hawaiʻi and installed as Rector, Vicar, etc as per diocesan Canon 1.1.

**Incumbent:** The Rev. Annalise Pasalo (term expires at the conclusion of the 2021 Annual Meeting of Convention and is eligible for re-election)